



No.PDMA(S)/11(161)/25/6968  
GOVERNMENT OF SINDH  
REHABILITATION DEPARTMENT  
PROVINCIAL DISASTER MANAGEMENT AUTHORITY  
PLOT NO: 26-C, MAIN KHAYABAN-E-JAMI  
DHA, PHASE-VII, KARACHI,  
Phone: 021-35318192 & 021-35314219  
Karachi dated: 27/08/ 2025.

**General Notice**

**Subject: SUBMISSION OF QUOTATIONS FOR STATIONARY, COMPUTER STATIONARY, PRINTING & PUBLICATONS, ENTERTAINMENT & GIFTS ITEMS**

I am directed to refer to the subject noted above and to state that the quotations are required from the interested firms registered with i.e FBR, Sales Tax, etc regarding items mentioned below items.

Sr. No	Category	Item / Specifications
01	Stationary (Framework Contract)	Annexure-A
02	Computer Stationary (Framework Contract)	Annexure-B
03	Printing & Publications (Framework Contract)	Annexure-C
04	Entertainment & Gifts (Framework Contract)	Annexure-D

**Note:**

The firm/company must comply with all the terms and conditions of the bidding documents related to the provision of Stationary, Computer Stationary, Printing & Publications, Entertainment & Gifts available on the PDMA Sindh website ([www.pdma.gos.pk](http://www.pdma.gos.pk)) and the SPPRA EPADS portal (<https://sindh.eprocure.gov.pk>).

(JAHANZAIB SANJRANI)  
ASSISTANT DIRECTOR (ADMIN)

Cc to:

1. PS to Director General, PDMA Sindh, Karachi
2. Assistant (Admin Section) with the direction to place the notice on the notice board of PDMA.
3. The Chairman Procurement Committee PDMA Sindh Karachi
4. The members of Procurement Committee PDMA Sindh Karachi.

## Technical Specifications

Sr.No	Item	Specifications	Method of Proc
<b>Stationary</b>			
1	Ballpoint Pen Blue (Packet Of 10 Nos)	Ball Point (0.7mm) Ink Blue. Dollar/ Picasso/ Piano, Pack of 10. Or Equivalent	Framework contract (For One Year)
2	Ballpoint Pen Black (Packet Of 10 Nos)	Ball Point (0.7mm) Ink Black. Dollar/ Picasso/ Piano, Pack of 10. Or Equivalent	
3	Ballpoint Pen Red (Packet Of 10 Nos)	Ball Point (0.7mm) Ink Red. Dollar/ Picasso/ Piano, Pack of 10. Or Equivalent	
4	Gel Pen Red (Packet Of 10 Nos)	Gel Pen Medium Point 0.7mm Ink Red color, Gel pen with smear, bleed technology, Intensely bold gel ink color offer always vivid writing, Contoured rubber grip for a comfortable writing experience, Medium Point (0.7mm). Or Equivalent	
5	Gel Pen Blue (Packet Of 10 Nos)	Gel Pen Medium Point 0.7mm Ink Blue color, Gel pen with smear, bleed technology, Intensely bold gel ink color offer always vivid writing, Contoured rubber grip for a comfortable writing experience, Medium Point (0.7mm). Or Equivalent	
6	Gel Pen Black (Packet Of 10 Nos)	Gel Pen Medium Point 0.7mm Ink Black color, Gel pen with smear, bleed technology, Intensely bold gel ink color offer always vivid writing, Contoured rubber grip for a comfortable writing experience, Medium Point (0.7mm). Or Equivalent	
7	Gel Pen Green (Packet Of 10 Nos)	Gel Pen Medium Point 0.7mm Ink Green color, Gel pen with smear, bleed technology, Intensely bold gel ink color offer always vivid writing, Contoured rubber grip for a comfortable writing experience, Medium Point (0.7mm). Or Equivalent.	
8	Highlighter Yellow (Packet Of 10 Nos)	Text marker Highlighter 490, Strong yet soft feel, Polyester fiber tip, Truly fluorescent inks in yellow color, Twist off cap mechanism, Large ink reservoir, Each packet contain 10 Highlighter. Or Equivalent	
9	Highlighter Green (Packet Of 10 Nos)	Text marker Highlighter 490, Strong yet soft feel, Polyester fiber tip, Truly fluorescent inks in green color, Twist off cap mechanism, Large ink reservoir, Each packet contain 10 Highlighter. Or Equivalent	
10	Highlighter Orange (Packet Of 10 Nos)	Text marker Highlighter 490, Strong yet soft feel, Polyester fiber tip, Truly fluorescent inks in orange color, Twist off cap mechanism, Large ink reservoir, Each packet contain 10 Highlighter. Or Equivalent	
11	Highlighter Pink (Packet Of 10 Nos)	Text marker Highlighter 490, Strong yet soft feel, Polyester fiber tip, Truly fluorescent inks in pink color, Twist off cap mechanism, Large ink reservoir, Each packet contain 10 Highlighter. Or Equivalent.	
12	Permanent Marker Blue (Packet Of 12 Nos)	Permanent Marker Round Tip 70, Heavy duty wear resistant tips, manufactured with advanced materials based on acrylic fiber, Ink Blue and having optimized porosity structure with that of ink delivery system, for a consistent and uninterrupted flow, even for the most demanding marking requirements, Brilliant, high intensity, neutral smelling inks that dry instantly [after writing], are permanent, water proof and light fast on a wide variety of surfaces. Or Equivalent	
13	Permanent Marker Black (Packet Of 12 Nos)	Permanent Marker Round Tip 70, Heavy duty wear resistant tips, manufactured with advanced materials based on acrylic fiber, Ink Black and having optimized porosity structure with that of ink delivery system, for a consistent and uninterrupted flow, even for the most demanding marking requirements, Brilliant, high intensity, neutral smelling inks that dry instantly [after writing], are permanent, water proof and light fast on a wide variety of surfaces. Or Equivalent	
14	Permanent Marker Red (Packet Of 12 Nos)	Permanent Marker Round Tip 70, Heavy duty wear resistant tips, manufactured with advanced materials based on acrylic fiber, Ink Red and having optimized porosity structure with that of ink delivery system, for a consistent and uninterrupted flow, even for the most demanding marking requirements, Brilliant, high intensity, neutral smelling inks that dry instantly [after writing], are permanent, water proof and light fast on a wide variety of surfaces. Or Equivalent	
15	Whiteboard Marker Blue (Packet Of 12 Nos)	Whiteboard Marker, Ink Blue and clear writing on whiteboards, Prevents smudges and smears, Precise and controlled lines, Leaves residue. Or Equivalent	

16	Whiteboard Marker Black (Packet Of 12 Nos)	Whiteboard Marker, Ink Black and clear writing on whiteboards, Prevents smudges and smears, Precise and controlled lines, Leaves residue. Or Equivalent	Framework contract (For One Year)
17	Whiteboard Marker Red (Packet Of 12 Nos)	Whiteboard Marker, Ink Red and clear writing on whiteboards, Prevents smudges and smears, Precise and controlled lines, Leaves residue. Or Equivalent	
18	Calligraphy Pen Blue Ink	Calligraphy pens blue Ink, Ideal for writing Water-based pigment ink, Excellent for long term records, Intense and clear color, Tough nib against high writing pressure. Or Equivalent	
19	Calligraphy Pen Black Ink	Calligraphy pens black Ink, Ideal for writing Water-based pigment ink, Excellent for long term records, Intense and clear color, Tough nib against high writing pressure. Or Equivalent	
20	Eraser (Packet/Jar of 45 Nos)	High-quality-abrasive material, Removes pencil marks cleanly and effortlessly, Compact design for easy handling, Provides precision and control for detailed corrections. Or Equivalent	
21	Pencil (Packet Of 12 Nos)	HB grade graphite pencils, Made of real high-quality wood, Triangular shape for better grip, Eraser tip, non-smudging and latex-free, Easy to sharpen and break-resistant due to bonded lead core Suitable for writing and drafting, Pack of 12 unsharpened pencils. Or Equivalent	
22	Pencil Sharpener (Jar Of 50 Nos)	Made from high-quality aluminum for durability, Delivers a clean and accurate point every time, Compact and easy to carry, Ideal for school, office, or travel use. Or Equivalent	
23	Correction Pen (Packet Of 24 Nos)	Correction Pen 7ml: Needle-point tip for precise application, Soft squeeze barrel lets you control the flow, Fast-drying fluid has a smooth finish, Use on photocopies, faxes, ink, permanent marker, and more, 1 pen contains 7 ml of white correction fluid. Or Equivalent	
24	Sticky Note (3x5 Sheets/Pad)	Sticky Note Pad (3 x5 Inches): Adheres securely to surfaces, Ideal for reminders, messages, and bookmarks, Easy to write on and remove. Or Equivalent	
25	Notebook	Note Book A5: Size: A5 (5.8 x 8.3 inches) compact and portable, ideal for on-the-go use, Design: normal binding for easy flipping and long-lasting use, Pages: High-quality, up to 50 pages, smooth pages suitable for all types of pens, pencils, and markers, Multipurpose Use: Great for taking, journaling, brainstorming, or organizing tasks, Eco-Friendly Materials: Made with responsibly sourced paper. Or Equivalent	
26	Spiral Notebook	Spiral Note Book with Sticky Note, Size: A5 (5.8 x 8.3 inches) compact and portable, ideal for on-the-go Use. Design: Durable spiral binding for easy flipping and long-lasting Use. Pages: up to 100 pages, High-quality, smooth pages suitable for all types of pens, pencils, and markers. Sticky Notes: Comes with colorful sticky Note for marking important sections or jotting down quick reminders. Multipurpose Use: Great for taking, journaling, brainstorming, or organizing Tasks. Or Equivalent	Framework contract (For One Year)
27	Legal Pad	Legal Rough Pad (Size: Legal up to 50 pages), Durable, rough-textured pages, Perfect for pencils, pens, and markers, Sturdy binding keeps pages intact, Generous Legal size for ample space. Or Equivalent	
28	A4 Size Paper	Size: A4 (210 mm x 297 mm), Paper Type: Wood-Free Paper, 100% Pure Pulp (or equivalent), Weight: 80 GSM (grams per square meter), Suitable for both printing and photocopying, Brightness: Minimum 97 ISO Brightness, Opacity: Minimum 92% (for double-sided printing without visible bleed-through), Surface Finish: Smooth and silky finish, Compatible with laser printers, inkjet printers, and photocopiers, Ensures consistent print quality, Color: White (neutral white with no color tint), Packaging: Packed in reams of 500 sheets, Environmental Standards: Made from FSC-certified pulp or recycled paper, Acid-free (ensuring longevity and preservation of printed materials), Compliance: Must comply with ISO 9001 (Quality Management System) and ISO 14001 (Environmental Management System). Or Equivalent	

29	A3 Size Paper	Size: A3 (297 mm x 420 mm), Paper Type: Wood-Free Paper 100% Pure Pulp (or equivalent quality), Weight: 160 GSM (grams per square meter), Suitable for printing, photocopying, and presentation Brightness: Minimum 97 ISO Brightness (for optimal print quality and clarity), Opacity: Minimum 92% (prevents show-through during double-sided printing), Surface Finish: Smooth and glossy (for vibrant print colors and high-quality results), Ideal for laser printers, printers, and photocopiers, Color: White (neutral white, free from any color tint), Packaging: Packed in reams of 500 sheets, Environmental Standards: Made from FSC-certified pulp or recycled paper, Acid-free (ensuring longevity and preservation of printed materials), Compliance: Must comply with ISO 9001 (Quality Management System) and ISO 14001 (Environmental Management System). Or Equivalent	Framework contract (For One Year)
30	Legal Size Paper	Size: Legal (215.9 mm x 355.6 mm), Paper Type: Wood-Free Paper, 100% Pure Pulp (or equivalent quality), Weight: 80 GSM (grams per square meter), Suitable for printing and photocopying, Brightness: Minimum 97 ISO Brightness (ensuring clear, high-quality prints), Opacity: Minimum 92% (ensures no bleed-through on double-sided printing), Surface Finish: Smooth surface Ideal for use with laser printers, inkjet printers, and photocopiers Ensures consistent print quality, Color: White & Green (paper), Packaging: Packed in reams of minimum 100 sheets, Environmental Standards: Made from FSC-certified pulp or recycled paper, Acid-free (ensuring longevity and preservation of printed materials), Compliance: Must comply with ISO 9001 (Quality Management System) and ISO 14001 (Environmental Management System). Or Equivalent	
31	Brown Envelope 9x4 100g (Packet Of 50 Nos)	Paper Envelope Brown Pack of 50, Size: 9x4 Inch 100gsm Sturdy brown envelopes for reliable protection, Ideal for mailing, filing, and storing documents, Made from high-quality paper for durability, Pack of 50 pieces. Or Equivalent	
32	Brown Envelope A4 Size (Packet Of 100 Nos)	Paper Envelope Brown Pack of 100, Size: A4 100gsm Sturdy brown envelopes for reliable protection, Ideal for mailing, filing, and storing documents, Made from high-quality paper for durability, Pack of 100 pieces. Or Equivalent	
33	Brown Envelope Legal Size (Packet Of 100 Nos)	Paper Envelope Brown Pack of 100, Size: legal 100gsm Sturdy brown envelopes for reliable protection, Ideal for mailing, filing, and storing documents, Made from high-quality paper for durability, Pack of 100 pieces. Or Equivalent	
34	Box File/Folder	Type: Executive Lever Arch File, Size: F4 (holds full-size documents), Spine Width: 75 mm approx., Material: Hardboard covered with coated paper or polypropylene Mechanism: Strong metal lever arch with paper stopper, Ring Type: 2-ring, nickel-plated lever mechanism, Finger Hole: Yes, for easy retrieval, Label: Spine label for indexing, Color: Standard (Blue, Black. Or Equivalent	
35	Plastic Folder / Bag	Type: Translucent poly envelope document folder, Material: High-quality PP (polypropylene), eco-friendly and non-toxic, Closure: Snap button for secure sealing, Design: Includes label pocket for indexing, Capacity: Holds approx. 200 A4-size sheets, Features: Flexible, lightweight, and durable for long-term use Usage: Suitable for office, and general document storage, Color: standard colors. Or Equivalent	
36	Strip File (Packet Of 10 Nos)	Strip File (Slide Bar Type), Material: Virgin polypropylene (PP), no recycled plastic, Thickness: Minimum 180 microns (front and back) Size: For A4 papers; file size approx. 12 x 9 inches, Bar: Plastic sliding bar, 1 cm wide, multicolor preferred, Capacity: Holds 50–60 sheets (70 GSM), Design: Transparent, Durability: Tear-resistant, water-resistant, rigid. Or Equivalent	
37	Clipboard	Type: Hardboard Clipboard, Material: Durable brown hardboard (MDF or equivalent), Size: A4 (approx. 9" x 12.5"), Clip Type: Low-profile, nickel-plated steel clip. Clip Width: Approx. 4.75 inches, Grip Capacity: Holds up to 100 sheets of A4 paper, Back Plate: Smooth finish for easy writing support, Corners: Rounded for safety and comfort, Hanging Loop: Built-in hanging hole at top center, Use Case: Suitable for offices, warehouses, Or Equivalent	
38	Binder Clip 51mm (Packet Of 12 Nos)	Type: Fold back Binder Clips 51mm, Material: High-quality metal, Clip Body: Coated metal (black, Blue, Pink or Equivalent), Handles: Nickel-plated metal arms, strong and flexible, Grip: Excellent clamping strength for securing documents. Or Equivalent	
39	Binder Clip 32mm (Packet Of 12 Nos)	Type: Fold back Binder Clips 32mm, Material: High-quality metal, Clip Body: Coated metal (black, Blue, Pink or Equivalent), Handles: Nickel-plated metal arms, strong and flexible, Grip: Excellent clamping strength for securing documents. Or Equivalent	

40	Binder Clip 25mm (Packet Of 12 Nos)	Type: Fold back Binder Clips 25mm, Material: High-quality metal, Clip Body: Coated metal (black, Blue, Pink or Equivalent), Handles: Nickel-plated metal arms, strong and flexible, Grip: Excellent clamping strength for securing documents. Or Equivalent	Framework contract (For One Year
41	Binder Clip 19mm (Packet Of 12 Nos)	Type: Fold back Binder Clips 19mm, Material: High-quality metal, Clip Body: Coated metal (black, Blue, Pink or Equivalent), Handles: Nickel-plated metal arms, strong and flexible, Grip: Excellent clamping strength for securing documents. Or Equivalent	
42	Binder Clip 15mm (Packet Of 12 Nos)	Type: Fold back Binder Clips 15mm, Material: High-quality metal, Clip Body: Coated metal (black, Blue, Pink or Equivalent), Handles: Nickel-plated metal arms, strong and flexible, Grip: Excellent clamping strength for securing documents. Or Equivalent	
43	Paper Clip 50mm (Packet Of 50 Nos)	Paper Gem Clip, Great for organizing documents in the office., Traditional elliptical shape., Corrosion resistant construction., U shape paper gem clips., Best quality clips., Easy to use., Clip size 50mm.,Contain 50 pieces in each packet. Or Equivalent	
44	Paper Clip 36mm (Packet Of 100 Nos)	Paper Gem Clip, Great for organizing documents in the home or office., Traditional elliptical shape., Corrosion resistant construction U shape paper gem clips., Best quality clips., Easy to use., Clip size 36mm.,Contain 100 pieces in each packet. Or Equivalent	
45	Paper Clip 33mm (Packet Of 100 Nos)	Paper Gem Clip, Great for organizing documents in the home or office. Traditional elliptical shape. Corrosion resistant construction. U shape paper gem clips., Best quality clips., Easy to use., Clip size 33mm.,Contain 100 pieces in each packet. Or Equivalent	
46	Paper Clip 26mm (Packet Of 100 Nos)	Paper Gem Clip, Great for organizing documents in the home or office. Traditional elliptical shape. Corrosion resistant construction. U shape paper gem clips., Best quality clips., Easy to use., Clip size 26mm.,Contain 100 pieces in each packet. Or Equivalent	
47	Push Pins Multi Color (1 Jar Of 100 Nos)	Thumb Pin, Multi-colored push pins is easy to place and remove on soft board Can classify depend on the color.Each Jar contain 100 pieces. Or Equivalent	
48	File Divider Each Packet Of 10 Nos Multi Color Dividers	File Separator, Durable material for long-lasting use, Ideal for sorting and categorizing documents, Fits easily into binders or files, Sturdy construction for heavy-duty use, Random Color Sheet. Or Equivalent	
49	Expanding File Folders	Material: Durable polypropylene (PP) plastic, Size: A4 / Legal size compatible, Color: Bright (Blue/Neon/ Black or Equivalent), Compartments: Multiple expandable pockets (typically 16–24 sections), Closure: Secure snap-lock buckle, Handle: Built-in plastic handle for easy carrying, Edges: Reinforced accordion-style side gussets, Weight: Lightweight and portable, Water Resistance: Yes (splash-resistant exterior) . Or Equivalent	
50	Visiting Card Holders	Visiting Card Holder, Fits easily in pockets, purses, or briefcases, From dirt and damage while maintaining a professional look, Events, meetings, and office use, And entrepreneurs needing to organize and present contact information. Or Equivalent	
51	Letter Tray	Metal Mesh Letter Tray 4 Step, Four-tier design for maximum document storage, Durable metal mesh construction, Sleek, modern look complements any office decor, Open design for easy access and identification. Or Equivalent	
52	Paper Weights	Paper Weight Marble round, Elegant round marble design, Keeps papers securely in place, High-quality marble construction, Adds a touch of luxury to any desk. Or Equivalent	
53	Desk Organizer	Multiple compartments for versatile storage. Includes a convenient drawer. Durable construction for long-lasting use. Modern design complements any decor. Or Equivalent	
54	Stamp Pad	Stamp Pad Extra Large 11.5 X 16.5cm, Comfortable & Durable Structure., Smooth & Safe use. deluxe & Excellent Model.,11.5 X 16.5 Inch in size, excellent in quality, Best Results, Smudge free pression.,Durable plastic case., Fast drying ink., An ideal way for office management, Authenticate your documents., Patent Product. Or Equivalent	
55	Stamp Pad Ink	Stamp Pad Ink 32ml bottle for ample ink supply, Delivers vibrant, long-lasting color., Smooth pplication for consistent impressions., Quick-drying to minimize smudging. Or Equivalent	
56	Glue Sticks 21g	Type: Glue Stick, Form: Solid stick adhesive, Weight: 21g, Adhesive Type: Solvent-free, non-toxic PVP-based glue, Color: White (dries clear) Cap Type: Screw-on cap to prevent drying, Application: Smooth and easy application on paper, cardboard, photos, etc., Shelf Life: Long-lasting with airtight sealing. Or Equivalent	
57	Liquid Glue 30 Ml	Volume: 30 ml, Packaging Code: Packed individually in plastic dispenser tube, Form: Liquid adhesive, Color: White (dries clear), Adhesion: Strong bond on paper, cardboard, fabric, foam, and light craft materials, Cap Type: Screw-on or flip cap for easy dispensing and secure sealing, Application Method: Direct from bottle with precision nozzle, Drying Time: Quick drying (approx. 3–5 minutes depending on material) . Or Equivalent	
58	Super Glue 20 Gram	Type: Instant Adhesive (Cyanoacrylate-based), Net Weight: 20 grams, Form: Liquid adhesive, Color: Transparent (clear), Bottle Type: Squeeze tube with nozzle for precision application Bonding Speed: Instant/Quick-set – bonds within seconds, Features: Strong and permanent bond, Suitable for metal, rubber, plastic, ceramics, wood, and more. Or Equivalent	

59	Double-Sided Tape 24mm 1 Inch	Double Sided Tissue Tape, 24mm (1 inch) High-quality double-sided tissue tape, Strong adhesive on both sides for a secure bond, Easy to tear by hand for convenience, Ideal for crafting, mounting, and sealing, Perfect for office use. Or Equivalent
60	Double-Sided Tape 72mm 3 Inch	Double Sided Tissue Tape, 72mm (3 inch) High-quality double-sided tissue tape, Strong adhesive on both sides for a secure bond, Easy to tear by hand for convenience, Ideal for crafting, mounting, and sealing, Perfect for office use. Or Equivalent
61	Transparent Tape 24mm 1 Inch	Type: Transparent Scotch Tape (Stationery Tape), Width: 24 mm (1 inch), Length: 50 yards (approx. 45.72 meters), Adhesive Type: Pressure-sensitive acrylic adhesive Backing Material: BOPP (Biaxial Oriented Polypropylene) film, Color: Clear / Transparent, Core: Standard core size, fits most tape dispensers. Or Equivalent
62	Transparent Tape 72mm 3 Inch	Type: Transparent Scotch Tape (Stationery Tape), Width: 72 mm (3 inch), Length: 50 yards (approx. 45.72 meters), Adhesive Type: Pressure-sensitive acrylic adhesive Backing Material: BOPP (Biaxial Oriented Polypropylene) film, Color: Clear / Transparent, Core: Standard core size, fits most tape dispensers. Or Equivalent
63	Binding Tape 2 Inch	Type: Binding Tape / Cloth Tape, Color: Black/Blue/Brown/Silver/ or Equivalent, Width: 2 inches, Length: Standard roll length, Material: Durable woven cloth or synthetic fabric backing, Adhesive: Strong pressure-sensitive adhesive (rubber or acrylic based), Finish: Matte or semi-gloss (non-reflective) Tensile Strength: High – suitable for bundling and securing documents, Flexibility: Flexible and tear-resistant for easy wrapping and binding Features: Strong adhesion to paper, cardboard, and plastic surfaces, Ideal for book binding, file reinforcement, and document protection. Or Equivalent
64	Packing Tape 72mm 3 Inches	Packing Tape Type: Brown Packing Tape, Material: PVC (Polyvinyl Chloride), Width: 3 inches (approx. 72 mm), Length: Standard for Office/ Warehouse Use, Adhesive Type: Strong pressure-sensitive adhesive Tensile Strength: High (suitable for heavy-duty carton sealing), Usage: Ideal for packaging, warehouse storage, and long-term sealing, Temperature Resistance: Performs well in varying storage conditions. Or Equivalent
65	Correction Tape	Tape Length: minimum 6 meters, Tape Width: 5 mm (standard size), Casing Material: Durable plastic body with ergonomic, teardrop-shaped design, Casing Colors: Assorted transparent colors (blue, green, red or equivalent), Application Method: Side-apply design for smooth, precise correction, Dry Application: Instant dry correction, Usage: Suitable for use on all standard paper types, Packaging: Individual blister pack. Or Equivalent
66	Electrical Tape	PVC Electrical Insulation Tape, Superior adhesive strength for a secure hold, Ideal for both indoor and outdoor applications, Easy to apply and conforms to any surface. Or Equivalent
67	Transparent Bopp Packing Tape 72mm 3 Inch	Type: Self-adhesive BOPP (Biaxial Oriented Polypropylene) packing tape, Color: Transparent / Clear, Adhesive Type: Acrylic-based pressure-sensitive adhesive Tape Width: 72 mm, Tape Thickness: Minimum 40 microns, Core Diameter: Standard 3-inch (76 mm) cardboard core, Tensile Strength: Suitable for sealing medium to heavy-weight cartons Temperature Resistance: Operational range -5°C to +60°C. Or Equivalent
68	Stapler	Staple Type: 24/6, Stapling Capacity: Up to 25 sheets (80 GSM), Material: Durable metal with plastic casing, Design: Ergonomic and user-friendly Color: Blue and Black or Equivalent, Usage: Ideal for office use. Or Equivalent
69	Staples 24/6 Packet (20 Small Packs In A Box)	Staple Pin 24/6, High-quality staples for reliable performance, Ideal for standard staplers, Secures multiple sheets of paper with ease, Reduces jamming and ensures smooth stapling. Or Equivalent
70	Staples 23/15 Packet (1000 Staples In A Pack)	Staple Pin 23/15, 15mm Leg Length High-quality staples for reliable performance, Ideal for standard staplers, Secures multiple sheets of paper with ease, Reduces jamming and ensures smooth stapling. Or Equivalent
71	Staples 23/24 Packet (1000 Staples In A Pack)	Staple Pin 23/24, 24mm Leg Length High-quality staples for reliable performance, Ideal for standard staplers, Secures multiple sheets of paper with ease, Reduces jamming and ensures smooth stapling. Or Equivalent
72	Staple Remover	Staple Remover, Quick and precise staple removal, Ergonomic handle for comfortable grip, Durable construction for reliable performance, Sharp edges for easy extraction. Or Equivalent
73	Hole Punch (Small)	Paper Punch Type: 2-Hole Paper Punch, Punching Capacity: 20 sheets (70gsm copy paper), Hole Distance: Standard 80mm (as per common 2-hole punching system) Material: Durable high-quality metal, Handle: Ergonomic design for easy grip, Usage: Ideal for modern office use, Base : Rubber base for non-slip operation Paper Guide: Adjustable paper guide for accurate alignment. Or Equivalent
74	Hole Punch (Heavy Duty)	Heavy Duty 2-Hole Paper Punch, Punching Capacity: Up to 65 sheets (70gsm paper), Hole Distance: Standard 80mm, Handle: Ergonomic long handle for easy punching Material: Durable metal construction, Base: Rubber base for non-slip operation, Paper Guide: Adjustable paper guide for accurate alignment Usage: Suitable for heavy office use. Or Equivalent
75	Heavy-Duty Stapler	Type: Heavy Duty Manual Stapler, Construction: All-metal body with ergonomic plastic grip, Stapling Capacity: Up to 210 sheets (80gsm), Staple Loading Capacity: Up to 100 staples, Power Efficiency: effortless stapling, Design Features: Anti-skid base for stability and surface protection, Ergonomic handle for user comfort during extended use, Adjustable paper stopper for accurate stapling alignment, Built-in jam clearing mechanism for uninterrupted operation. Or Equivalent

Framework contract  
(For One Year)

76	Rubber Bands 500gsm / 2 Inch (Packet)	Rubber Band Size: 2 Inch, High-quality rubber for durability and strength, Ideal for bundling, organizing, and crafting, Vibrant red color for visibility and style, Strong elasticity ensures reliable performance. Or Equivalent	Framework contract (For One Year)
77	White Board 4x4 Feet With Aluminum Frame	Dry-erase whiteboard with smooth, scratch-resistant melamine or magnetic surface, Durable aluminum frame with rounded plastic corners Wall-mountable (horizontal or vertical) with mounting accessories included, Size: 4x4 Feet, Strong MDF backing for support and durability, Suitable for office, and meeting room use. Or Equivalent	
78	White Board Eraser	Suitable for cleaning whiteboard dust, ink, and particles, Double-sided sponge for effective wiping, Soft, non-scratch material, High-quality and durable Lightweight and easy to handle, Compatible with all whiteboard types. Or Equivalent	
79	Notice Board	Size: 3 x 4 feet (36 x 48 inches), Surface: Fabric-covered softboard (pin-friendly), Core: Softboard core with hardboard backing, Frame: Solid wood frame with smooth finish Mounting: Wall-mountable (horizontal/vertical), Color: Green. Or Equivalent	
80	Paper Cutter	Utility Knife paper Cutter Large, Sharp cutting blade, Versatile and reliable tool for various cutting tasks in both professional and everyday setting., utility knife offers enhanced cutting capabilities, making it suitable for cutting through thicker materials with ease, ergonomic design offers comfort and control during use. Or Equivalent	
81	Extension Cord	8-Socket Fast Charging Extension Board with USB Ports – Specifications: 8 universal sockets for connecting multiple devices, 2 USB ports for fast and efficient charging, Built-in surge protection to prevent damage from voltage spikes, Durable body with high-quality copper wire for safe, long-lasting use, Minimum 5-meter power cord for extended reach and convenient placement LED power indicator for easy power status monitoring. . Or Equivalent	
82	Magnifying Glass	Magnifying Glass 75 mm, 75mm diameter lens for distortion-free magnification., Ideal for reading fine print and examining details., Comfortable handle for ease of use., Lightweight design for portability. Or Equivalent	
83	Measuring Tape 15 Meter (50 Feet)	Length: 15 meters / 50 feet, Material: Durable, non-stretchable fiberglass, Measurement Units: Metric (meters/cm) and Imperial (feet/inches), High visibility marking for easy reading, Rust-proof metal tip for accurate placement, Sturdy plastic case with ergonomic handle, Ideal for general measuring tasks Lightweight, flexible, and weather-resistant. Or Equivalent	
84	Bubble Wrap (Roll)	Bubble Wrap Roll 1 Yard, 1-yard roll of bubble wrap for packaging, Durable bubble pockets absorb shocks., Ideal for protecting fragile items during shipping., Lightweight and flexible for easy wrapping. Or Equivalent	
85	Cardboard Boxes	Cardboard box made of high quality cardboard. . Or Equivalent	
86	Calculator	Calculator, 12-digit large display, Check & Correct function, Mark-Up (MU) for profit calculations, Durable build with large keys, Ideal for office and daily accounting use. . Or Equivalent	
87	Register (Small)	Register 200 Pages Plain Offset 70gm HB/ Paragon or Equivalent Quality. Or Equivalent	
88	Register (Large)	Register 400 Pages Plain Offset 70gm HB/ Paragon or Equivalent Quality. Or Equivalent	
89	Scale (Ruler)	Scale steel, 12 Inches”, Made of high-quality stainless steel (rust and corrosion-resistant), Etched or engraved graduations in both inches and millimeters. Or Equivalent	
90	Wooden Base Awl (Suwa)	Sharp edges, durable steel point for precise marking, Ergonomic wooden handle for comfortable grip, Finely crafted wooden base for stability. Or Equivalent	
91	Single Hole Punch	Single Hole Punch, Punches up to 20 sheets, Color Silver/Black or equivalent ,Metal, Easy to use, Premium quality, Durable. Or Equivalent	
92	Sticky Note 4 Strip (Packet Of 400 Nos Strip)	Sticky Note , Size: length 3 inches and 4 Strips of 100 Pcs Each of Green, Orange, Yellow, Pink, or Equivalent Easy to write on and remove, Ideal for reminders, messages, and bookmarks. Or Equivalent	
93	File Tag / Thread With Metal Pins (Packet Of 50 Nos)	File Tags/Thread with Metal Pins, Material: Cotton/Polyester thread, Length: 6 Inches, Ends: Metal clips/pins (for secure attachment),Color: White/Natural, Use: Tagging files, documents, Common Pack Size: 50 pieces per. . Or Equivalent	
94	File Tag / Thread With Metal Pins (Packet Of 50 Nos)	File Tags/Thread with Metal Pins, , Material: Cotton/Polyester thread, Length: 12 Inches, Ends: Metal clips/pins (for secure attachment),Color: White/Natural, Use: Tagging files, documents, Common Pack Size: 50 pieces per. . Or Equivalent	
95	Scissor 180mm	Scissor, Blade Material: Stainless Steel, Handle Material: Durable Plastic, Blade Type: Straight edge, Length: 8 inches (standard size),Handle Type: Ergonomic, comfortable grip, Color Options: Multi Colors, Use: Ideal for office work. . Or Equivalent	

96	Scissor (Small)	Scissor, Blade Material: Stainless Steel, Handle Material: Lightweight plastic, Length: 5 inches Design: Compact, ambidextrous, Color: Multi Color, Ideal Use: Ideal for office work. . Or Equivalent	Framework contract (For One Year)
97	Finger Wet	Finger Wet, , High-density sponge with good elasticity, Frosted plastic outer shell for a comfortable grip, Durable and long-lasting design, Round ball shape, ideal for office and desk use, Useful for file handling, financial paperwork, and paper arrangement. . Or Equivalent	
98	Spiral Comb Binding Machine	Spiral Comb Binding Machine, , Punching Capacity: Up to 20 sheets (80 gsm) per punch, Binding Capacity: Up to 450 sheets (80 gsm),Paper Size Compatibility: A4, Letter, and other small-size documents, Punching Holes: 21-hole configuration, Punching Margin Control: Adjustable between 2–5 mm, Design: Soundless operation with a compact and ergonomic build,Stationery Station, Weight: 4.6 kg. . Or Equivalent	
99	Handheld Hand Tape Dispenser For 3 Inch Tape	Type: Handheld Tape Dispenser, Material: Durable Plastic and metal Compatibility: Standard tape rolls (3 inches wide), Features: Ergonomic handle, Safety cutter for easy dispensing, Easy loading mechanism, Use: Suitable for warehouse packaging. . Or Equivalent	
100	Tape Dispenser	Model: Deluxe Tape Dispenser, Material: Durable plastic body, Blade: Sharp metal cutter for clean tape cuts, Use: For standard office tapes (typically 1" core),Design: Weighted base for one-hand operation, Color: Black/Blue/Red equivalent ,Ideal For: Office use Compatibility: Standard tape rolls (1 inches wide). . Or Equivalent	



Sr.No	Item	Description	Brand
1	Toner (Black)	Printer Toner Cartridge, Black Color, Model 05A or Equivalent (must meet or exceed HP specifications).	
2	Toner (Black)	Printer Toner Cartridge, Black Color, Model 80A or Equivalent (must meet or exceed HP specifications).	
3	Toner (Black)	Printer Toner Cartridge, Black Color, Model 59A or Equivalent (must meet or exceed HP specifications).	
4	Toner (Black)	Printer Toner Cartridge, Black Color, Model 84A or Equivalent (must meet or exceed HP specifications).	
5	Toner (Black)	Printer Toner Cartridge, Black Color, Model 87A or Equivalent (must meet or exceed HP specifications).	
6	Toner (Black)	Printer Toner Cartridge, Black Color, Model 89A or Equivalent (must meet or exceed HP specifications).	
7	Color Toner	Printer Toner Cartridge, Color, Model MFP-M281fdn or Equivalent Black, Cyan, Yellow, Magenta (must meet or exceed HP specifications).	
8	Photo Copier Machine Toner	Photo copier machine Toner Cartridge, Black Color , Model BP 30M31 or Equivalent (must meet or exceed Sharp Specifications)	
9	Usb Flash Drive (16 Gb)	USB Flash Drives Data Traveler Exordia M USB Flash Drive 16GB USB 3.2   DTXM/16GB. Or Equivalent	
10	Usb Flash Drive (32 Gb)	USB Flash Drives Data Traveler Exordia M USB Flash Drive 32GB USB 3.2   DTXM/32GB. Or Equivalent	
11	Usb Extension Cable	USB Extension Cable, USB 2.0 Type-A Male to Type-A Female Active Extension Cable 10M (different Color). . Or Equivalent	
12	Power Cable	Power Cable, Power Cable (1.5 Meter / EU Plug / Copper / Section 3x1mm / Maximum Power 2500 Watts / High Quality. Or Equivalent	
13	Printer Cable	Printer Cables, Standard USB print cable, 1.50 Meter, USB interface, support for all printers and scanners, Support the use of desktop and notebook computers, USB2.0 specification, Compatible with USB 2.0 standard. Or Equivalent	
14	Mouse	Type: Wired, Ergonomic Design: Symmetric, Sensor: Optical, Resolution: 1,200 DPI, Buttons 3 (Left click, Right click, Scroll wheel click pressing down the scroll wheel as a button), Connection Port: USB, Cable Length: 150 cm, Net Weight 85g (with cable), Color: Standard. Or Equivalent	
15	Keyboard	Type: Wired Keyboard, Connectivity: USB 2.0 Interface, Layout: Standard QWERTY, Full-size 104 keys, Key Type: Soft-touch membrane keys, Key Life: Rated for up to 10 million keystrokes, Design: Ergonomic, low-profile design, Quiet keypress for minimal noise, Spill-resistant structure, Cable Length: Approximately 1.5 meters, Color: Standard, Dimensions: Approx. 440 x 135 x 25 mm, Weight: Approx. 450 grams. Or Equivalent	
16	Vga Cable	Product Type: VGA Cable Connector Type: 15-pin VGA (HD-15), Male to Male, Number of Pins: 15 pins on each connector, fully wired, Cable Length: 5 meters, Supported Resolution: Up to 1920 x 1080 (Full HD), Cable Type: Coaxial video cable with dual ferrite cores, Core Material: High-purity copper conductors, Jacket Material: Durable PVC outer jacket, Compatibility: Desktop PCs, laptops, monitors, projectors, and other VGA-supported devices, Color: Standard, Plug-and-Play: Yes, no drivers required. Or Equivalent	
17	External Hard Drive / Portable Hd	Storage Capacity: 1 Terabyte (1TB), Interface: USB 3.0 (backward compatible with USB 2.0), Data Transfer Rate: Up to 5 Gbps (USB 3.0), Form Factor: 2.5-inch portable drive, Power Supply: USB bus-powered Dimensions: Approx. 117 mm x 80 mm x 14.8 mm, Weight: Approx. 170 grams, Color: Standard , Included in Box: USB 3.0 cable, Quick Start Guide, Warranty: 1 year. Or Equivalent	
18	Ram	Memory Capacity: 8GB, Memory Type: DDR4, Form Factor: UDIMM (Unbuffered DIMM), Interface: 288-pin Speed: 3200 MHz (PC4-25600), CAS Latency: CL22, Voltage: 1.2V, Compliance: JEDEC standard, Operating Temperature: -20°C to 85°C (Surface), Storage Temperature: -55°C to 100°C, Module Dimensions: Approx. 133.35 mm x 31.25 mm, Compatibility: Compatible with desktop PCs supporting DDR4 UDIMM memory. Or Equivalent	
19	Router	Device Type: 3-in-1 Router / AP / Range Extender, Wi-Fi Standard: Wi-Fi 4 (802.11n), 2.4GHz, Speed: Up to 300 Mbps, Antennas: 2x external high-gain antennas, Ports: 1x WAN, 4x LAN (10/100 Mbps), Security: WPA/WPA2, Guest Network, VPN Support, Extras: QoS, Bandwidth Control, Real-time Monitoring, Dimensions: 146 x 111 x 28 mm, 169g, Package: Router, Power Adapter. Or Equivalent	
20	Rj 45 Plier	Type: 3-in-1 Crimping Tool (Crimper, Wire Cutter, Stripper), Compatibility: Cat5, Cat6, Cat7 cables, Supported Connectors: 8P8C (RJ45), 6P6C (RJ12), 4P4C (RJ11), Material: High-quality hardened steel with anti-slip grip, Functions: Crimps RJ45/RJ12/RJ11 connectors, Cuts and strips network cables, Suitable for Ethernet, telephone, and data cables. Or Equivalent	

21	RJ 45 CONNECTOR (100 PCS Box)	Connector Type: RJ45 (8P8C) Modular Plug, Category: CAT6 (Category 6) Compatibility: Suitable for solid and stranded CAT6 UTP/STP cables, Cable Size Support: 23 to 26 AWG, Pins: 8 pins, gold-plated contacts (typically 50µin for corrosion resistance), Material: Housing: Clear polycarbonate plastic, Contacts: Phosphor bronze with gold plating, Performance: Supports data transfer rates up to 1 Gbps (Gigabit Ethernet), Application: LAN networking, routers, patch panels, keystone jacks, etc., Standards Compliance: TIA/EIA-568-B, RoHS compliant. Or Equivalent	
22	RJ 11 CONNECTOR (100 PCS Box)	Type: 6P4C (6-position, 4-conductor) Modular Connector, Compatibility: RJ11 Telephone and DSL Lines, Contact Material: Gold-plated brass/copper (≥ 3µm gold plating recommended), Body Material: Polycarbonate (transparent or semi-transparent), Operating Temperature: -10°C to +60°C, Standard Compliance: FCC Part 68, RoHS Compliant, Mounting Type: Crimp or PCB (specify based on usage), Use Case: Telecommunication lines, PABX systems, DSL splitters. Or Equivalent	
23	Cat 6 Ethernet Wire (Roll)	Cable Type: Unshielded Twisted Pair (UTP), Category: CAT6 (Category 6), Conductor Size 24 AWG, Length: 305 meters (1000 feet) per roll, Conductor Material: 100% Bare Copper, Jacket Material PVC (Polyvinyl Chloride), Color Standard: Bandwidth Up to 250 MHz, Data Transmission Rate Supports: 10/100/1000 Mbps (Gigabit Ethernet), Compliance EIA/TIA-568-C.2 Standard, RoHS Compliant, Packaging: Easy pull box with meter marking. Or Equivalent	
24	Tool Box	Type: Manual Precision Screwdriver Set, Total Pieces 32 (Including handle, bits, and extension rod), Bit Types: Includes Torx, Phillips, Flathead, Hex, Star, and Pentalobe bits, Handle Design: Ergonomic non-slip grip handle, Extension Rod: Included – used for deep or hard-to-reach screws, Material: Bits made from durable chrome-vanadium or S2 steel (standard quality), Application: Laptop, PC, Electronics Repair, Packaging: Transparent plastic storage case. Or Equivalent	
25	Tester For Wire	Tester for wires, Electric Test Pencil 24-250V Line and Neutral Tester Electrical Screwdriver, Measuring range: voltage 24-250V, Bit material: chrome vanadium steel bit, Shell material: ABS, Size: About 140.8×21.3mm/5.54×0.84in. Uses: can be Electrical appliances, car maintenance, etc., widely used. Or Equivalent	
26	Voltmeter	Display Type: LCD (3½ digits, 1999 count) with backlight, Measurement Types: AC Voltage, DC Voltage, DC Current, Resistance (Ohm), Diode Test, Continuity, Live Wire, Sampling Rate: 3 times per second, Voltage Measurement Range: AC/DC voltage measurement with multiple range options, Current Measurement: DC current measurement, Resistance Range: Multiple resistance ranges (ohms scale), Continuity Buzzer: Yes, with audible alert, Data Hold Function: Yes (HOLD button to freeze reading), Power Source: Battery Powered (2 x AAA batteries included), Build Material: Durable plastic casing with rubber protective corners, Style: Compact and lightweight, Item Weight: 3.81 ounces (approx. 108 grams) . Or Equivalent	
27	Cutter	170 Clamp DIY Diagonal Pliers Side Cutting Nippers Wire Cutter 3D Printer Parts Cut Line Multitool Stripper Knife Hand Tools. Or Equivalent	
28	Wifi Usb/Catcher	Wifi Wireless-N USB Adapter Antenna Receiver Catcher - Soft AP Utility Super-Fast 2.4 GHz 150 / 300 Mbps High Speed IEEE 802.11bgn Internet Dongle Network Card Windows Linux Computer Laptop PC. Or Equivalent	
29	Hdmi/ Vga / Dvi / Convertors	Black Nickel Plated Dvi To Vga Adapter Dvi-I 245 Pin Male To Vga 15 Pin Female 90 Degree Convertor Adapter. Or Equivalent	
30	Hdmi Wire	High Speed Universal HDMI Cable HD Male to Male HDMI Cable 1.5 Meter HDMI Cable for Android Box DVR. Or Equivalent	
31	Battery For Laptop	Battery for Laptop As per Models available in Office	
32	Charger For Laptop	Charger for Laptop As per Models available in Office	

## Technical Specifications

Printing & Publication			
Sr. No	Item	Specifications	Method of Proc
1	A-4 Size Black Printing Weight 80gms	A - 4 Size printing of paper in Black, Quality as Off-set Paper, Paper Weight 80gms (Front & Back Printing Dual Side).	Framework for one year
2	A-4 Size Black Printing Weight 90gms	A - 4 Size Printing in Black, Quality as Offset Paper, Paper Weight 90gms (Front & Back Printing Dual Side).	
3	A-4 Size Black Printing Weight 100gms	A - 4 Size printing in black, Quality as Offset Paper, Paper Weight 100gms (Front & Back Printing Dual Side).	
4	A-4 Size 04 Color Printing Weight 80gms	A - 4 Size printing in 4 Color, Quality as Matte / Art Paper, Paper Weight 80gms (Front & Back Printing Dual Side).	
5	A-4 Size 04 Color Printing Weight 90gms	A - 4 Size printing in 4 Color, Quality as Matte / Art Paper, Paper Weight 90gms (Front & Back Printing Dual Side).	
6	A-4 Size 04 Color Printing Weight 100gms	A - 4 Size Printing in 4 Color, Quality as Matte / Art Paper, Paper Weight 100gms (Front & Back Printing Dual Side).	
7	A-3 Size Black Printing Weight 113gms	A - 3 Size Printing in Black, Quality as Off Set Paper, Paper Weight 113gms (Front & Back Printing Dual Side).	
8	A-3 Size 04 Colors Printing Weight 113gms	A - 3 Size Printing in 04 Colors, Quality as Matt / Art Paper, Paper Weight 113gms (Front & Back Printing Dual Side).	
9	A-4 Size Book Cover (Heavy Duty - Binding)	A-4 Size Book Cover printing and binding, in 04 color printing, with hardbound thread-sewn binding.	
10	A-4 Size Book Cover (Normal - Binding)	A4-size book cover printing and binding in 4-color, with normal binding, plastic lamination, thread stitching, and side taping.	
11	A-4 Size Book Cover (Spiral Binding)	A-4 Size Book Cover printing and Binding, in 04 color, with Spiral binding with plastic lamination.	
12	A-3 Size Book Cover (Heavy Duty - Binding)	A-3 Size Book Cover printing and binding, in 04 color printing, with hardbound thread-sewn binding	
13	A-3 Size Book Cover (Normal - Binding)	A-3 Size Book Cover printing and Binding, in 04 color, with Normal binding with plastic lamination, tied with thread and side tape.	

## Technical Specifications

Entertainment & Gift			
1	Souvenir Plaque With Box	Dimensions of plaque: L x H (7.6 x 9.6 inches) approximately Dimensions of Box: 8.9 x 10.2 x 2.5 inches approximately, with silver metal printing	Framework for one year
2	Glass Crystal Diamond Souvenir	Diamond Shape Shilled made with Glass Crystal	
3	Traditional Sindhi Ajrak	Made from 100% cotton fabric with soft finish for comfort and durability, Standard size: Approximately 2.5 meters in length and 1 meter in width, Printed using traditional block-printing techniques in maroon, black, and white colors. Edges neatly hemmed; colorfast and washable for long-term use, Individually folded and packed in transparent wrap or cultural gift box, with optional PDMA tag or ribbon.	
4	Traditional Sindhi Cap	Handcrafted traditional Sindhi topi made with fine needlework. Made from cotton or blended fabric with mirror embroidery. Available in standard adult sizes with adjustable fitting if possible. Color: Predominantly maroon or black with traditional design patterns. Packed in transparent or gift box packaging for presentation.	
5	Shawl	Soft, high-quality fabric (Acrylic/Wool blend or Cotton) with ethnic patterns. Size: Minimum 2.5 meters in length and 1 meter in width. Traditional Sindhi or regional design (Ajrak, Ralli-style). Colorfast and machine washable, with soft finish. Individually folded and packed in a presentation sleeve or gift bag.	
6	Wall Art	Framed artwork reflecting Sindhi culture, disaster awareness themes, or scenic heritage. Medium: Canvas print, digital art, or traditional hand-painted piece. Frame: Wooden or fiberboard with protective glass or acrylic sheet. Standard size: 18"x24" or customizable as per display location. Comes ready to hang, with mounting hardware included.	
7	Flower Bouquet	Fresh-cut seasonal flowers including roses, lilies, or carnations. Arranged in a hand-wrapped bouquet with decorative ribbon. Includes a message card with PDMA logo (optional). Should remain fresh for 24–48 hours post-delivery. Delivery to office/event location in water-soaked foam or vase.	
8	Fruit Basket	Assorted seasonal fruits (minimum 5 varieties such as apples, oranges, bananas, grapes, pomegranates). Presented in a decorative basket with protective wrapping. Net weight: 2–3 kg minimum, depending on occasion. Includes freshness and hygiene assurance (washed and quality-checked).	
9	Branded Merchandise Set (Mug, Pen, Notebook, Usb)	Mugs: High-gloss food-grade ceramic, 11 oz, white, with PDMA Sindh logo & Name printed on both sides. Microwave and dishwasher safe. Standard screen or sublimation print. Pen: Twist Mechanism Ballpoint Pen, Body Color: Black with gold accents, Ink Color: Blue, Mechanism: Twist-action (cap-side rotation to extend/retract nib) Material: Metal body, Refillable: Yes (standard ballpoint refill) Additional Features: Smooth writing, Elegant and professional look, with graved or printed PDMA Sindh Logo & Name. Notes: A5 size, hardbound cover, 100 ruled pages, with PDMA Sindh branding on cover and first page. USB Flash Drives Data Traveler Exodia M USB Flash Drive 16GB USB 3.2   DTXM/16GB swivel or card-style, with graved or printed PDMA Sindh logo & Name. All items packed in a set (gift box for formal presentation with PDMA Sindh Logo & Name).	